



## Clear Creek Education Foundation

Executive Committee Meeting ● Dr. Smith's Conference Room 8:00 AM

February 10, 2010

**CLEAR CREEK**  
EDUCATION FOUNDATION

**Board Attendees:** Lisa Holbrook, Patty Cooper, Dinah Matthews, Jamieson Mackay, Gene Hollier, Bob Richmond, Jim Towey and Joe Barlow

**Ex Officio Attendees:** Greg Smith and Angela Jenkins

### Call to Order

Meeting called to order by Lisa Holbrook, 2010 Chairman at 8:03 AM. A quorum was present. Dinah Matthews, Secretary, was present.

Lisa opened the meeting with an inspirational quote.

### Approval of Minutes

The minutes of the November 11, 2009 Executive Committee meeting were approved by committee.

### Superintendent's Report

CCISD is currently in their recruiting season as it relates to 2010- 2011 staffing requirements.

The CCISD Board of Trustees (BOT) will be holding a workshop on Monday, February 15 to begin to look at next year's budget.

Two BOT seats are up for re-election – Bon Davee (District 1) and Ann Hammond (At-Large).

### Coordinator Report

The online Teacher Innovative Grant (TIG) application has launched. The deadline to submit a completed grant application is March 31. The annual Sur-Prize Patrol is tentatively scheduled for May 18/19.

Angela participated in a phone interview with Joanna Yates of Bay Area Houston Magazine as it relates to scholarships, more specifically the Ray Joseph Hutchinson Scholarship.

She will be attending the Texas School Public Relations Association (TSPRA) annual conference from February 21 -24 in Austin.

Thanks to Joe Barlow, there will be a meeting with BP to discuss the possibility of funding the next Career Exploration Technology Lab at Bayside Intermediate. The meeting will include lunch, followed by a tour of Victory Lakes Intermediate's lab. The meeting is scheduled for Monday, February 15.

## **Community Outreach**

Powerpoint (PPT) is being finalized for community presentations.

The first presentation is scheduled for March 10 with the Clear Lake Home Owners Association Board. We are still determining a speaker for that engagement.

Voting on alumni logos for Clear Creek and Clear Lake are still in process and will end on February 28.

## **Finance**

The 2008 audit is almost complete. An overview of the audit findings and suggestions for future financial reporting will be held within the next couple of weeks.

The 2009 audit is being planned to be completed by the end of May.

The 2010 budget will be presented at the February BOD meeting.

Reconciled January financials were not completed at the time of the meeting.

## **Fundraising**

An annual giving campaign has been created – “The Future’s So Bright”. Contribution levels have been identified and that information was distributed to meeting attendees. Marketing collateral is being developed.

Pending the approval/signing of the Memorandum of Understanding (MOU), CCEF is pleased to announce that after a tremendous amount of work on behalf of CCISD, we have our first partner in this annual giving initiative – Clear Lake Regional Medical Center. They have committed to donate \$30,000 over a ten year period for a total of \$300,000 to CCEF. The money is designated for student-led initiatives within CCISD at the secondary level as it relates to the Health/Sciences curriculum. Of the \$30,000.00, \$5,000.00 will be used each year to award \$1,000.00 scholarships.

A press conference has been scheduled at Clear Lake Regional Medical Center on Thursday, March 4, from 5:30 to 7:00 PM. Members of the CCEF BOD are invited and encouraged to attend.

New this year to the Fashion Show will be a VIP reception honoring the underwriters of the event.

By general consent, it was determined that we need to establish a date as it relates to publicity and receipt of any type of underwriting check. All monies must be received by the publication deadline of the program.

**Programs**

Plans to expand the grant process are underway. Joe plans to canvass small businesses that are currently not supporters of either the Fashion Show or Gala as potential sponsors of an individual grant.

If someone knows a good prospect for this, please let Joe Barlow know.

**Other**

The Executive Officers will meet at 7:55 AM on February 10 before BOD meeting to vote on the MOU.

Goal for BOD meetings is to hold meetings every other month on a school campus to see the grants at schools.

Lisa asked all Board Members to attend and support the Fashion Show.

Meeting adjourned at 9:20 AM.

---

Dinah Matthews

Secretary

---

Lisa Holbrook

Chairman